



# ProjectVault Organization Structures

ProjectVault Organization Structures enables you to optimize your OpenText Content Server workflow processes and make accurate business decisions, by bringing integrity, visibility and accuracy to your organizational structure data.

Bad data about the structure of your organization is bad for business. The inability to quickly and accurately locate the right person to perform a specific role within your business processes slows time-to-market, reduces efficiency and introduces unnecessary risk.

## Organization structures available within your ECM platform

Staff and Processes across your business need accurate data about your organizational structures, people and roles in order to perform their daily tasks. Unfortunately, this information is often created by various departments and managed in separate systems scattered around the business. This inevitably results in uncertainty and a lack of trust in the underlying data, and makes it difficult to automate common business processes.

ProjectVault Organization Structures brings this critical information into the heart of your OpenText ECM environment. Users can readily browse personal, departmental and role based information and utilize real-time organizational data directly within Content Server as part of their routine business and collaborative activities. Data can also be readily maintained by users with appropriate permissions.

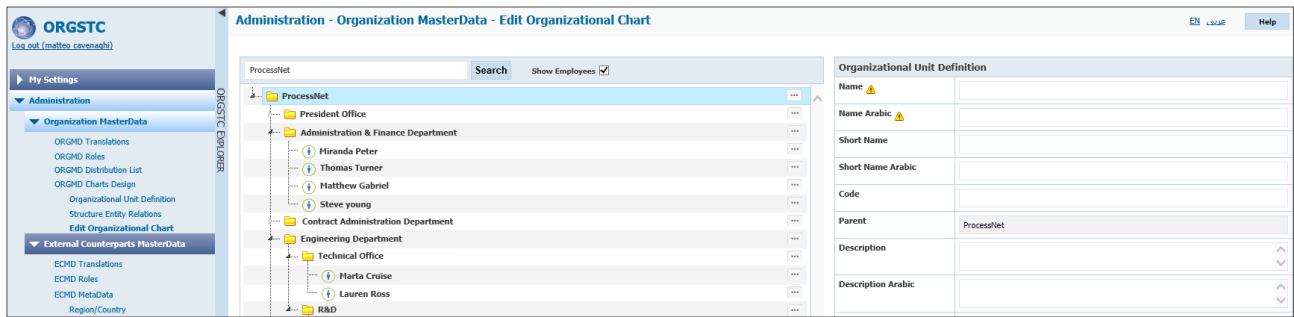
- Simplified maintenance of structure data
- Reduce time hunting for organizational information
- Increase visibility and accuracy of organizational data

## Optimize your workflows and business processes

Organization Structures captures all your organizational structure data into a single, central location that can be used throughout your collaborative business processes. By bringing integrity, visibility and accuracy to your organizational data, it optimises your Content Server workflow processes and enables you to accurately route steps to the appropriate people.

With Organization Structures, Content Server workflows can be readily designed and developed without the need to know the exact user that will perform any specific task. Instead, role-based information can be added and workflows automatically routed to the correct person at the appropriate time. If this information changes whilst a workflow is already running, the most current information will automatically be used once the step is reached.

- Access to accurate organizational data within Content Server
- Real-time roles-based workflow and task assignment
- Streamline review and approval processes



## Manage external organizational data and related contacts

Organization structures can also be used to map the organization of your clients and business partners. As a centralized address book available within all your communication processes, Organization Structures provides a highly optimised approach for dealing with electronic and physical correspondence. In addition, when tracking customer/supplier driven documentation, Organization Structures provides additional data to support the rapid building of cases or monitor events relating to a specific business counterpart.

- Consistent partner/supplier organization structures and contacts
- Include 3rd parties within your processes
- Detailed business counterpart relationships and tracking

## Built around OpenText Content Server

Organization Structures ensures that business users have access to the latest and most accurate information within a platform that they are already familiar, Content Server. With no requirement for complex third-party solutions, it is quick to install, easy to configure and readily available to all your users without the need for additional training.

As a module within the Content Server platform, Organization Structures has access to all core system functionality. Organizational data can be used within workflow processes. Records management rules, archive and retention policies can also be applied.

- Consistent partner/supplier organization structures and contacts
- Include 3rd parties within your processes
- Detailed business counterpart relationships and tracking

If your business needs to accurately automate approval and other roles-based workflow processes within Content Server, then ProjectVault Organization Structures is the most cost-effective solution.

Contact us now for further information 



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